



## HIGH COMMISSION for SAINT VINCENT and the GRENADINES

Please address reply to the High Commissioner

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Our Ref: /cdf/

10 Kensington Court

Your Ref:

London W8 5DL

### Requests for Marriage Certificates

#### What to do

Request for Marriage Certificates must be made to the Registrar General on the attached application form. Applicants can only be made by persons aged 16 years and over

1. Section A and B of application form should be completed by the applicant
2. The form must be certified by a Justice of the Peace, Notary Public, Magistrate, Lawyer, Solicitor, Marriage Officer, Member of Parliament or Senior Police Officer.
3. The person who certifies the application should also endorse two (2) recent passport sized photograph with the words: "I certify that this is a true photograph of the Applicant (Mr/Mrs/Miss)....." and add his/her signature.
4. The applicant should then bring the completed application and endorsed photographs to the High Commission for Saint Vincent with:
  - a. Photographic proof of ID (current passport / Vincentian ID / Photographic Driving Licence / Armed Forces ID)
  - b. Proof of address (Bank Statement / Utility Bill)
  - c. Bank Draft/Cheque/International Money Order for the sum of £7 made payable to: 'Accountant General'

*If the certificate is required for a specific purpose please ascertain before you submit your application whether it will need to be 'legalized' or certified*

*The High Commission in London has the authority to 'certify' documents (fee £20). However the 'legalization' of documents can only be done in St Vincent and the Grenadines by either the Permanent Secretary in the Ministry of Foreign Affairs; or the Registrar in Court House. **If it is required that the document must be 'legalized' you should state this in a covering letter which you submit with your application.***

#### Who to contact

For more information please contact:

The Registrar General  
Registry Department  
Court House Building  
Kingstown  
St. Vincent and the Grenadines

Telephone: +1(785) 456 1111 (ask for the Registry Department)  
+1(784) 457 1220  
+1(784) 451 2944  
Fax: +1(784) 457 1888  
Email: [svgregistry@caribsurf.com](mailto:svgregistry@caribsurf.com)